

ST 810A, SPRING 2005
PREPARATION FOR STATISTICAL RESEARCH
ASSIGNMENT 4, DUE TUESDAY, 4/29/05

This assignment is intended to get you started on preparations for your eventual job search.

1. Spend some time reading position announcements and advertisements posted in sources such as *Amstat News* and the Statistics Job Listing at University of Florida.
2. Choose two positions that seem most interesting to you.
3. Prepare your CV (use of \LaTeX is preferred). You may wish to tailor some entries on your CV to the type of position to which you intend to apply (industry, academia, etc.)
4. For each position, prepare a hypothetical application: write a cover letter, identify references (you need not secure their permission, as this is hypothetical, but use this as an opportunity to consider individuals you might ask to serve in this capacity in the future), and prepare any additional documentation required by the position.

Optional: If you have not already done so, develop a personal web page in the space provide to you on **unity**. You may use web pages designed by other students as examples. Consider that prospective employers may review your page; thus, follow the guidelines given in class.